



Medical Insurance Scheme of University of Rwanda
Mutuelle de Santé de l'Université du Rwanda

NOTICE TO ALL UNIVERSITY OF RWANDA STUDENTS

Subject: MIS/UR System Upgrade – Simplified Medical Access for Students

Dear Students,

We are pleased to announce that the **Medical Insurance Scheme of the University of Rwanda (MIS/UR)** has been successfully upgraded and is now fully operational. This system enhancement was implemented to simplify and improve the process through which students access medical services.

Accessing Medical Services: What You Need to Know

From now on, all eligible UR students can present **any one** of the following documents when seeking medical care:

- ⑩ **National ID**
- ⑩ **Student Card**
- ⑩ **MIS/UR Card**
- ⑩ **Student Medical Access Document** (emailed automatically once registered in the MIS/UR system)

Note: If you already possess a MIS/UR card, you may continue using it **as long as you have completed registration for the current academic year.**

How to Get Your Student Medical Access Document

To receive your digital **Student Medical Access Document**, all **undergraduate and postgraduate students** are required to submit the following personal information:

- ⑩ **Registration Number**
- ⑩ **Active phone number**
- ⑩ **Personal email address**
- ⑩ **A recent passport-size photo** (clean, clear, and professional)

CMHS/RemeraTel: 250 788309147

Po Box 536 Kigali

Rwanda

www.mis.ur.ac.rw

Email: misur2001@gmail.com

info@mis.ur.ac.rw



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You may submit this information:

- ⑩ Individually (in person)
- ⑩ Through your **class representative**
- ⑩ Via a **trusted colleague** on your behalf
- ⑩ Directly at the **MIS/UR office** on your campus or the nearest UR campus

What Happens Next?

Once your information is received and verified, you will be fully registered in the MIS/UR system. After that:

- ⑩ A **Student Medical Access Document** will be sent to your email
- ⑩ This document will be used to access medical services at accredited health facilities

📌 For Final-Year Undergraduate Students

If you are completing your undergraduate studies and wish to **continue using UR medical insurance after graduation**, you are eligible for **one additional year of coverage**.

To apply:

1. Visit mis.ur.ac.rw
2. Click on the **"Medical Access Application"** section
3. Follow the step-by-step instructions to complete your request

Important Reminder (N.B.)

This notice applies to:

- ⑩ **Students who have not yet registered in the MIS/UR system**
- ⑩ **Students who need to correct or update their personal information in the system**

We strongly encourage all students to complete this process as early as possible to avoid delays in accessing medical care.

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Thank you for your cooperation, and we look forward to continuing to support your health and well being through improved service delivery.

Warm regards,

Done at Kigali on 17th June 2025

KANEZA Alexia

Director General, MIS/UR



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